

XIV. Specific Features of Admission for Foreign Citizens and Stateless Persons to Kharkiv I. P. Kotlyarevsky National University of Arts

1. Admission of foreign citizens and stateless persons to the KhNUM is carried out in accordance with the Laws of Ukraine “On Higher Education,” “On the Legal Status of Foreigners and Stateless Persons,” “On Foreign Ukrainians,” “On Refugees and Persons in Need of Additional or Temporary Protection,” and “On Establishing Additional Legal and Social Guarantees for Citizens of the Republic of Poland Staying on the Territory of Ukraine.”

Admission is also regulated by the Resolution of the Cabinet of Ministers of Ukraine of 12 September 2018 No. 729 “Issues of Obtaining Higher Education by Certain Categories of Persons”; the Procedure for Organizing Admission to Vocational (Vocational-Technical), Professional Pre-Higher and Higher Education Institutions of Ukraine and Training (Internships) for Foreigners and Stateless Persons Using the Unified Interdepartmental Information System of Ukraine for Foreigners and Stateless Persons Who Wish to Study in Vocational (Vocational-Technical), Professional Pre-Higher and Higher Education Institutions of Ukraine, approved by the Resolution of the Cabinet of Ministers of Ukraine of 28 June 2024 No. 758;

as well as by the Order of the Ministry of Education and Science of Ukraine dated 01 November 2013 No. 1541 “Certain Issues of Organizing the Enrollment and Training (Internships) of Foreigners and Stateless Persons,” registered with the Ministry of Justice of Ukraine;

the Order of the Ministry of Education and Science of Ukraine dated 02 December 2019 No. 1498 “On Approval of the Procedure for Establishing Quotas for Higher Education for Foreigners and Stateless Persons within the State Order in Accordance with International Treaties of Ukraine,” registered with the Ministry of Justice of Ukraine on 10 February 2020 under No. 153/34436;

and the Order of the Ministry of Education and Science of Ukraine dated 20 December 2024 No. 1775 “On Amendments to the Order of the Ministry of Education and Science of Ukraine of 24 June 2024 No. 910,” registered with the Ministry of Justice of Ukraine on 31 December 2024 under No. 2057/43402.

Citizens of the Russian Federation, the Islamic Republic of Iran, the Republic of Belarus, and the Democratic People's Republic of Korea who do not possess a permanent residence permit in Ukraine are admitted to study only upon receiving individual permission from the Ministry of Education and Science of Ukraine.

2. Foreign citizens and stateless persons, as well as stateless persons who have applied for recognition as refugees, persons who have applied for protection in Ukraine and have provided a Certificate of Application for Protection in Ukraine (hereinafter referred to as foreigners), may obtain higher education at the expense of individuals and/or legal entities, unless otherwise provided by international treaties of Ukraine, the binding nature of which has been approved by the Verkhovna Rada of

Ukraine, by legislation, or by agreements between higher education institutions on international academic mobility.

Admission of foreign citizens and stateless persons to the Kharkiv I. P. Kotlyarevsky National University of Arts, including foreign Ukrainians permanently residing in Ukraine, citizens of the Republic of Poland, persons recognized as refugees, and persons in need of additional protection, to places funded by the state budget is carried out in accordance with paragraph 6 of Section III of the Admission Procedure and these Admission Rules.

Admission of other categories of foreigners to higher education institutions for study at places funded by the state budget is carried out within the quotas established for foreigners.

Admission of foreigners to study for higher education at the Kharkiv I. P. Kotlyarevsky National University of Arts is conducted for accredited educational programs. The list of accredited educational programs is provided in Appendix 2.

3. Admission of foreigners for study at the Kharkiv I. P. Kotlyarevsky National University of Arts may be conducted in person and/or remotely.

Enrollment of foreign applicants is carried out using the Unified Interdepartmental Information System of Ukraine for Foreigners and Stateless Persons Who Wish to Study in Vocational (Vocational-Technical), Professional Pre-Higher and Higher Education Institutions of Ukraine (hereinafter – the Unified System).

The validity period of an electronic invitation to study issued through the Unified System is no more than six months from the date when the qualified electronic seal of the higher education institution or the qualified electronic signature of an authorized representative of the higher education institution is applied.

An invitation to study issued through the Automated System “Electronic Journal” of the state enterprise authorized by the Ministry of Education and Science of Ukraine remains valid until 01 April 2025 inclusive.

Foreign applicants who have received an electronic invitation to study, obtained a package of information and consultation support services (in the case of receiving the invitation through the Automated System “Electronic Journal” of the authorized state enterprise of the Ministry of Education and Science of Ukraine), and completed the procedure for legalization of educational documents in the country of issuance may participate in remote admission. This procedure includes:

legalization at the Ministry of Foreign Affairs of the country that issued the educational document;

legalization at the consular department of the diplomatic mission of Ukraine abroad (consular legalization or apostille).

For the organization of remote admission of foreigners to study for higher education at the Kharkiv I. P. Kotlyarevsky National University of Arts, a partner organization conducts identity verification and entrance examinations for higher education in a remote format, ensuring their video recording (including recording of the applicant's device screen).

The video recording of the entrance examination is stored at the Kharkiv I. P. Kotlyarevsky National University of Arts for five years after the examination for foreign applicants has been conducted, and a link to this recording is entered into the Unified State Database.

In the case of remote admission, the foreign applicant sends legalized or notarized copies of documents on previous education to the university by postal mail. Upon the first crossing of the state border of Ukraine and after arrival at the educational institution, the foreign applicant must personally submit the original documents.

For the organization of remote admission of foreign citizens to study for higher education, the Kharkiv I. P. Kotlyarevsky National University of Arts has concluded agreements with partner organizations that are residents of the applicants' countries of origin (Henan Peisho Educational Consulting Co., Ltd.; Shanghai Hongyin International Private Services; Yansing Oufen Co., Ltd.).

The subject of these agreements is the provision of services related to identity verification, verification of the original documents of applicants, organization of electronic submission of applications, and provision of premises and technical facilities for consultations and entrance examinations conducted by the higher education institution in a remote format.

The conclusion of agreements by the Kharkiv I. P. Kotlyarevsky National University of Arts is possible with organizations that meet the following requirements:

compliance of the premises used for remote submission of documents, consultations, and entrance examinations with the quarantine restrictions and sanitary standards established in the country where recruitment is conducted;

provision of personal protective equipment for applicants;

implementation of the applicant identification procedure using facial recognition technologies, including verification of personal data (surname, first name, patronymic, if applicable), biometric data, and their validation;

ensuring control over compliance with the principles of academic integrity during the entrance examination for foreign applicants;

provision of a secure place for storing mobile phones, tablets, and other electronic devices of applicants during the entrance examination;

provision of a cellular and internet signal suppression device;

installation of video surveillance around the perimeter of the examination room where the entrance examination for foreign applicants takes place, using at least two video cameras;

provision of technical equipment for real-time video communication with the examination board of the Kharkiv I. P. Kotlyarevsky National University of Arts (computer, video camera, microphone, television or projector with screen);

presence in the examination room of at least two staff members responsible for monitoring compliance with academic integrity requirements and providing technical support during the entrance examination;

provision of individual computers for all applicants connected to the university's online platform through which the entrance examination for foreign applicants is conducted;

organization of consultations and training sessions prior to the entrance examination to familiarize applicants with the rules of taking the examination remotely and with the use of the online platform;

ensuring video recording of the entrance examination from all surveillance cameras, transmission of the video materials to the Kharkiv I. P. Kotlyarevsky National University of Arts via the online platform, and storage of information and video materials for five years after the entrance examination by the partner organization.

4. Enrollment of applicants from among foreign citizens for study at the expense of individuals and/or legal entities may be carried out by the Kharkiv I. P. Kotlyarevsky National University of Arts twice a year (until November 1) for obtaining the degrees of Bachelor, Master, and Doctor of Philosophy / Doctor of Arts (assistantship-internship).

The Kharkiv I. P. Kotlyarevsky National University of Arts calculates the applicant's scores/grades based on the document confirming the previously obtained level of education and establishes the minimum required score/grade in general education subjects for which entrance examinations for foreign applicants are conducted.

The minimum required score/grade in the subjects for which entrance examinations for foreign applicants are conducted is:

Ukrainian language examination – 140 points;

Creative competition / professional examination – 140 points.

Enrollment of foreigners to study at the Kharkiv I. P. Kotlyarevsky National University of Arts for the relevant level of higher education is carried out on the basis of a document confirming the previously obtained level of education, according to the results of the entrance examination for foreigners in the designated subjects and the language of instruction, as well as on the basis of academic rights to continue studies granted by the educational document obtained in the country of origin. The academic

performance scores that grant the right to continue studies at the next level of higher education are also taken into account in accordance with the legislation of the country that issued the educational qualification document.

Enrollment at the Kharkiv I. P. Kotlyarevsky National University of Arts is carried out under the conditions specified in the educational offer accepted by the foreign applicant. The respective educational offer constitutes an integral part of the contract for the provision of educational services concluded between the foreign applicant and the university.

5. All categories of foreigners applying for admission are enrolled at Kharkiv National University of Arts based on enrollment orders. Confirmation of the fact of study may be provided in the form of a certificate generated in the EDEBO system.

6. KhNUA's requirements regarding the compliance of foreign applicants who have arrived in Ukraine for the purpose of studying with the Admission Procedure and these Admission Rules, as well as the deadlines for submitting applications and documents, conducting entrance exams for foreigners, and enrollment, are specified in these Admission Rules and published on the official university website.

For in-person admission to the University, a foreign applicant submits a paper application to the Admissions Committee in person. The application must include:

a document (original and two copies) of the previously obtained educational (qualification) level on the basis of which admission is carried out;

an annex (original and two copies) to the document of the previously obtained educational (qualification) level on the basis of which admission is carried out (if available);

an academic transcript (original and two copies) issued by a foreign/Ukrainian educational institution (in case of transfer or reinstatement);

the passport of the foreigner or a document certifying a stateless person (three copies);

the original language proficiency certificate (if available);

medical insurance policy;

six photographs sized 30 × 40 mm;

a copy of the Ukrainian abroad ID (if available).

In the case of remote admission to the University, the foreign applicant sends a scanned copy of the application for participation in the competitive selection to the Admissions Committee by email, and by postal service sends:

a document (two copies) of the previously obtained educational (qualification) level on the basis of which admission is carried out;

an annex (two copies) to the document of the previously obtained educational (qualification) level on the basis of which admission is carried out (if available);

an academic transcript (two copies) issued by a foreign/Ukrainian educational institution (in case of transfer or reinstatement);

the passport of the foreigner or a document certifying a stateless person (three copies);

the original language proficiency certificate (if available);

six photographs sized 30 × 40 mm;

a copy of the Ukrainian abroad ID (if available).

Documents of the previously obtained educational level, academic transcript, and passport must be translated from the original language into Ukrainian with notarized certification of the translation.

Documents of the previously obtained educational level and the academic transcript must be certified in the country of issue in the manner officially used in that country for such certification and legalized by the relevant Ukrainian foreign mission, unless otherwise provided by Ukraine's international treaties.

7. Foreigners who are granted state scholarships under international treaties, nationwide programs, or other international obligations of Ukraine are admitted for study within the established quotas for foreigners based on assignments from the Ministry of Education and Science of Ukraine.

8. Foreigners who arrive in Ukraine to participate in academic mobility programs or to pursue higher education under educational programs agreed upon between Ukrainian and foreign higher education institutions are admitted to study in accordance with the contractual obligations of the respective higher education institutions.

9. Foreigners and stateless persons, including Ukrainians living abroad, who permanently reside in Ukraine, persons recognized as refugees, and persons in need of additional protection, have the right to pursue higher education on an equal basis with citizens of Ukraine, including at the expense of the state or local budget, except as otherwise provided by the Constitution of Ukraine, the laws of Ukraine, or international treaties whose mandatory effect has been approved by the Verkhovna Rada of Ukraine.

Ukrainians abroad whose status is confirmed by a Ukrainian abroad ID (except those permanently residing in Ukraine) may be enrolled in education under the state order within the established quotas for foreigners, based on the entrance examination for foreigners in subjects specified by the Admission Rules.

10. Partner organizations with which agreements have been concluded for the remote administration of entrance examinations for foreigners:

Limited Liability Company “Educational Consulting Henan Peisho”
Wenfeng District, Wanda SOHO Center, Building A, 7th Floor, No. 29
Anyang City, Henan Province, PRC

Private International Services Shanghai Hongyin
Fengxian District, Uyan, Jinbi Street, 2012
Shanghai, PRC

Limited Liability Company “Yangxin Oufen”
Building 386, Xiguan Village, Xincheng Street
Yangxin County, Binzhou City
Shandong Province, PRC