

Foreigners and persons who wish to study at Kharkiv I.P. Kotlyarevsky National University of Arts (hereinafter referred to as KhNUA) receive an invitation to study and take entrance exams using the Unified Interdepartmental Information System of Ukraine.

To be admitted to study, a foreigner creates an electronic user account in the Unified System <https://apply.atudyinukraine.gov.ua/> (hereinafter referred to as the electronic account), in which he submits an application to the KhNUA in electronic form for the formation of an electronic invitation.

The foreigner adds electronic copies of the following documents to the application using the Unified System:

a document on the degree (level) of education obtained by a foreigner abroad, on the basis of which admission is made, and a supplement to it (if the presence of a supplement is provided for by the legislation of the country of origin of the document);

an academic certificate issued by a foreign/Ukrainian institution of professional (vocational-technical), specialized pre-higher, higher education (in the case of transfer or renewal of studies starting from the second year);

a passport document of foreigner or a document certifying a stateless person;
a color digitized image of the person`s face.

Documents for enrolling a foreigner to study at KhNUA must be certified in their country of origin in the manner officially used in the specified for such certification (consular legalization, including legalization by the relevant foreign institution of Ukraine, or affixing an apostille for countries that are parties to the Convention abolishing the requirement for legalization of foreign official documents), except for documents issued Ukraine.

In the case of a foreigner entering through a representative, information about this is indicated in the application.

Documents submitted to the electronic account and their translations into Ukrainian are analyzed for compliance with the requirements for admission to KhNUA and the recognition procedure (pass validation).

Validation is carried out by the KhNUA admission (selection) of the educational document, KhNUA prepares a conclusion, which is entered into the Unified System.

Based on the results of consideration of a foreigner`s application for the formation of an electronic invitation, which lasts no more than five working days from the date of receipt of the application for consideration, the KhNUA makes a decision to provide the foreigner with an educational offer or refuse to provide it, which the foreigner is notified of no later than the next working day from the date of the decision.

In the event of confirmation by the foreigner of the educational offer received from the KhMUA, the Unified System generates an electronic invitation. The electronic invitation is printed at the request of the foreigner.

The electronic invitation is valid for six months from the date of imposition of the KhNUA`s electronic qualified seal on it.