

#### XIV. Peculiarities of admission to Kharkiv I.P. Kotlyarevsky National University of Arts for foreigners and stateless persons

1. Admission of foreigners and stateless persons to the KhNUA is carried out in accordance with the Laws of Ukraine "On Higher Education", "On Legal Status of Foreigners and Stateless Persons", "On Legal Status of Foreign-Based Ukrainians", "On Refugees and Persons in Need of Subsidiary Protection or Asylum", "On the Establishment of Legal and Social Guarantees for Citizens of the Republic of Poland on the Territory of Ukraine", Resolution of the Cabinet of Ministers of Ukraine dated 12 September 2018 No. 729 "Issues of Obtaining Higher Education by Certain Categories of Persons", Order of the Minister of Education and Science of Ukraine dated November 1, 2013, No. 1541 "Some issues of the recruitment and training (internship) of foreigners and stateless persons" registered with the Ministry of Justice of Ukraine on 25 November, 2013 under No. 2004/24536, Order of the Ministry of Education and Science of Ukraine dated 2 December, 2019 No. 1498 "On Approval of the Procedure for Establishing Quotas for Higher Education by Foreigners and Stateless Persons within the State Order in accordance with International Treaties of Ukraine", registered with the Ministry of Justice of Ukraine on 10 February 2020 under No. 153/34436. Citizens of the Russian Federation and the Republic of Belarus, who do not have a permanent (temporary) residence permit in Ukraine, are accepted for study with the individual permission of the Ministry of Education and Science of Ukraine.

2. Foreigners and stateless persons (hereinafter-foreigners) may obtain higher education at the expense of individuals and/or legal entities, unless otherwise provided by international agreements of Ukraine, ratified by the Verkhovna Rada of Ukraine, laws or agreements between higher education institutions on international academic mobility. Admission of foreigners and stateless persons to the KhNUA, including foreign Ukrainians permanently residing in Ukraine, citizens of the Republic of Poland, persons recognised as refugees and persons in need of additional protection, at the expense of state budget is carried out in accordance with paragraph 6 of Section III of this Procedure. Admission of other categories of foreigners to study at the KhNUA at the expense of state budget is carried out within the quotas for foreigners. Foreigners and stateless persons are enrolled in accredited educational programs.

3. Foreigners may be admitted to study in person and/or remotely. The validity period of the invitation to study is no more than one year from the date of its registration in the Electronic Journal Automated System of the state enterprise authorised by the Ministry of Education and Science of Ukraine. Foreigners who have received an invitation to study, which is registered in the Automated System

"Electronic Journal" of a state enterprise authorized by the Ministry of Education and Science of Ukraine, have received a range of information and consulting services, as well as a student visa to enter Ukraine (except citizens of visa-free countries) or have passed the procedure for legalising educational documents in the country of issue: (legalised in the Ministry of Foreign Affairs (MFA) of the country of issue; legalised in the consular department of the diplomatic mission of Ukraine abroad (consular legalisation or apostille)). In order to organize recruitment of foreign citizens for higher education, the KhNUA enters into an agreement with a partner organization that is a resident of the country of origin of the applicants (Henan Peishuo Education Consulting Co., Ltd., Shanghai Entry-Exit Service Center Co., Ltd., Association "Society for Integration and Culture in Europe").

The subject of the agreement is:

Provision of personal identification services, verification of original documents of applicants, organization of applications acceptance in electronic form; provision of premises and technical means for conducting consultation and entrance examinations in a remote format;

Compliance of the area of the premises for remote submission of documents, consultations and entrance examinations with the established quarantine restrictions in the country of recruitment;

providing applicants with personal protective equipment;

ensuring the procedure for identification of applicants using face recognition technologies, which includes verification of personal data (surname, name, patronymic (if any)), biometric data and their verification;

ensuring control over compliance with the requirements of academic integrity during the entrance examination for foreigners;

providing a place to store the phones, tablet computers and other electronic devices of applicants seized during the entrance examination;

providing a device for suppressing cellular and Internet networks; providing video surveillance around the perimeter of the classroom where the entrance exam for foreigners takes place by installing at least two video cameras; providing technical equipment for video communication with the KhNUA Examination Board in real time (computer, video camera, microphone, TV or projector with a screen);

presence in the classroom of at least two employees to monitor compliance with the requirements of academic integrity and technical support during the entrance exam for foreigners;

providing all applicants with individual computers with connection to the online platform of the KhNUA, through which the entrance exam for foreigners will be held;

providing consultations and trainings before the entrance exam for foreigners in order to get acquainted with the rules of taking exam remotely and the use of the online platform;

providing video recording of the entrance exam, sending the video material to the KhNUA through the online platform, storing information and video materials after the entrance exam for five years in the partner organization.

In the case of remote admission, a foreigner sends legalised and notarised copies of documents on previous education to the KhNUA by post. When crossing the state border of Ukraine for the first time and upon arrival at the KhNUA, the foreigner hands over the original documents in person.

4. Enrolment of foreign applicants for study at the expense of individuals and/or legal entities may be carried out by the KhNUA

1) twice a year within the terms specified in the Admission Rules for obtaining Bachelor's and Master's degrees (but no later than 31 August for bachelor's degrees and 30 September for master's degrees);

2) during the year for postgraduate studies (creative postgraduate studies, assistantship-training).

The KhNUA calculates the scores/grades of the applicant on the basis of the document on the previous level of education and sets the minimum number of scores/grades in general education subjects in which the entrance exam for foreigners is held: The minimum passing score/grade required for admission is: Ukrainian language exam - 140 points; major disciplines - 140 points. Enrolment of foreigners to study at the appropriate level of higher education is carried out on the basis of a document on the previous level of education based on the results of entrance examinations for foreigners in certain subjects and language of study and on the grounds of academic rights to continue studying, provided by the document on the acquired level of education in the country of origin, and taking into account the grade points that give the right to continue studying at the next level of higher education in accordance with the legislation of the country that issued the document on the degree (level) of education. The requirements for major disciplines for admission to study for foreigners and stateless persons meet the general requirements of the entrance examination programme in accordance with the Admission Rules.

4. All categories of foreigners who are enrolled in the KhNUA are enrolled on the basis of enrolment orders. A certificate generated in the Unified State Electronic Database on Education (USEDE) can be a confirmation of the fact of study.

5. To enter the University, a foreigner personally submits an application in paper form to the Admissions Committee, in case of distance learning – a scanned copy

of the application is sent by e-mail. The following documents must be submitted with the application:

a document (original and two copies) on the previously obtained educational (educational qualification) level on the basis of which the admission is carried out; a supplement (original and two copies) to the document on the previously obtained educational (educational qualification) level on the basis of which the admission is carried out (if available).

transcript of records (original and two copies) issued by a foreign/Ukrainian educational institution (in case of transfer or renewal of studies));

four copies of a foreigner's passport or statelessness document;

health insurance policy;

10 photographs 30 x 40 mm;

copy of the certificate of a foreign Ukrainian (if any).

Documents specified in subparagraphs 1-4 hereof must be translated into Ukrainian and notarized. Documents specified in subparagraphs 1-3 hereof must be certified in the issuing country in a manner officially used in this country for such certification and legalized by the corresponding foreign institution of Ukraine unless otherwise provided by international agreements of Ukraine.

7. Foreigners who are granted state scholarships under international agreements, national programmes, and other international obligations of Ukraine are enrolled within stipulated quotas for foreigners on grounds of referrals from the Ministry of Education and Science of Ukraine.

8. Foreigners who arrive in Ukraine to participate in academic mobility programmes or to obtain higher education under educational programmes agreed between the KhNUA and a foreign higher education institution are enrolled given the contractual obligations of the corresponding higher education institutions.

9. Foreigners and stateless persons, including foreign Ukrainians permanently residing in Ukraine, citizens of the Republic of Poland, persons recognised as refugees and persons in need of additional protection, have the right to receive higher education on equal terms with citizens of Ukraine, in particular at the expense of the state or local budget, with the exceptions established by the Constitution of Ukraine, laws of Ukraine or international treaties ratified by the Verkhovna Rada of Ukraine. Foreign Ukrainians whose status is certified by a certificate of a foreign Ukrainian (except for persons permanently residing in Ukraine) may be enrolled in state-funded studies within the stipulated quotas for foreigners based on the entrance examination in the subjects provided for in these Admission Rules.

10. To enter the KhNUA, foreign citizens and stateless persons personally submit the necessary documents to the partner organization (Henan Peishuo Education

Consulting Co., Ltd., Shanghai Entry-Exit Service Center Co., Ltd., Association "Society for Integration and Culture in Europe").

11. Partner organisations with which an agreement has been concluded on remote conduct of entrance examinations for foreigners: Henan Peishuo Education Consulting Co., Ltd, Wenfeng District, Wanda COHO Centre, Building A, 7th Floor, No. 29 Anyang City, Henan Province, PRC

Shanghai Entry-Exit Service Center Co., Ltd., Hongyin, Fengxian District, Ouyang, Jinbi Street, 2012 Shanghai, PRC

Association "Society for Integration and Culture in Europe", Arnulfstraße 197, 80634 München, Germany